

# TEACHER - PRESCHOOL THROUGH GRADE 3

## FREQUENTLY ASKED QUESTIONS

1. **What does the application fee cover?** For the CE or CEAS, the fee is \$150.00 (this includes the cost of the CE/CEAS, two-year provisional certificate and standard certificate at the successful completion of the provisional teacher program.
2. **Once I receive my CE/CEAS, what do I need to do?** It allows you to seek and gain employment. You will work as a fulltime teacher but the school district must enroll you in the Provisional Teacher Program.

## 1. WHAT TYPES OF CERTIFICATES CAN I APPLY FOR?

- **Certificate of Eligibility (CE)** – (This is the certificate issued to eligible candidates who have NOT completed a state approved college teacher preparation program that culminates in student teaching.)
- **Certificate of Eligibility with Advanced Standing (CEAS)** – (This is the certificate issued to eligible candidates who have completed a state approved college teacher preparation program that culminates in student teaching.)
- **Standard certificate** – (This is the certificate issued to eligible candidates who have completed a state approved college teacher preparation program that culminates in student teaching and have completed a minimum of one year of successful full-time teaching under a currently valid out-of-state certificate. Note that certificates issued by cities do not fulfill this requirement.)

## 2. REQUIREMENTS FOR INITIAL CERTIFICATION

- a) **BACHELOR'S DEGREE FROM A REGIONALLY ACCREDITED UNIVERSITY** - (Applicants must hold a bachelor's or an advanced degree from a regionally accredited college or university. Regional accreditation associations include Middle States Association of Colleges and Schools; New England Association of Schools and Colleges; North Central Association of Colleges and Schools; Northwest Association of School and Colleges; Southern Association of Colleges and Schools; and Western Association of School and Colleges)
- b) **MINIMUM GPA REQUIREMENT** - (Achieve a cumulative GPA of at least 2.50 when a GPA of 4.00 equals an A grade for students graduating before September 1, 2004 in a baccalaureate degree program, higher degree program or a State-approved post-baccalaureate certification program with a minimum of 13 semester-hour credits; for students graduating on or after September 1, 2004, achieve a cumulative GPA of at least 2.75 when a GPA of 4.00 equals an A grade in a baccalaureate degree program, higher degree program or in a State-approved post-baccalaureate certification program with a minimum of 13 semester-hour credits)
- c) **LIBERAL ARTS STUDY** - (Complete a liberal arts, science, dual content or interdisciplinary academic major or a minimum of 60 semester hour credits in liberal arts and/or science. All coursework must appear on the transcript of a regionally accredited four-year college or university.)

- d) **PHYSIOLOGY AND HYGIENE** - *(Pass an examination in physiology, hygiene and substance abuse issues. This requirement can be completed by a college course in human biology, health, nutrition, or related area of study. It can also be satisfied by completion of United States military service evidence by a copy of the DD-214 form. It can also be satisfied by completion of a health test available through the county office of education.)*
- e) **PASS AN APPROPRIATE TEST (when identified)** - *(Pass an examination in physiology, hygiene and substance abuse issues.)*

### 3. CERTIFICATE OPTIONS – EXPLAINED

- a) To apply for a **Certificate of Eligibility (CE)** in this endorsement:

Complete the Requirements in #2 (a-e); and submit the following:

- **Completed application for certification or on-line application** *(You can apply on line at [https://www6.state.nj.us/DOE\\_TCIS\\_ONLINEED/login.jsp](https://www6.state.nj.us/DOE_TCIS_ONLINEED/login.jsp) or submit a paper application that is available through the county office of education or from the Office of Licensure and Credentials.)*
- **Application Fee: \$150.00** *(Note that fees must be in the form of a certified check or money order payable to “Commissioner of Education” or through a credit card if you apply online.)*
- **Official college/university transcripts** - *(submitted by the college directly to the Office of Licensure and Credentials or by the applicant in a sealed envelope.)*

- b) To apply for a **Certificate of Eligibility with Advanced Standing (CEAS)** in this endorsement:

Complete the Requirements in #2 (a-e); and submit the following:

- **Completed application for certification or on-line application** - *(You can apply on line at [https://www6.state.nj.us/DOE\\_TCIS\\_ONLINEED/login.jsp](https://www6.state.nj.us/DOE_TCIS_ONLINEED/login.jsp) or submit a paper application that is available through the county office of education or from the Office of Licensure and Credentials.)*
- **Application Fee: \$150.00** - *(Note that fees must be in the form of a certified check or money order payable to “Commissioner of Education” or through a credit card if you apply online.)*
- **Official college/university transcripts** - *(submitted by the college directly to the Office of Licensure and Credentials or by the applicant in a sealed envelope.)*
- **Copies of out of state certificates** - *(if you do not hold any out of state certificates, you may still apply for the CEAS. )*

- c) To apply for a **Standard Certificate** in this endorsement:

**Complete the Requirements in #2 (a-e); and submit the following:**

- **Completed application for certification or on-line application** -  
(You can apply on line at [https://www6.state.nj.us/DOE\\_TCIS\\_ONLINEED/login.jsp](https://www6.state.nj.us/DOE_TCIS_ONLINEED/login.jsp)) or submit a paper application that is available through the county office of education or from the Office of Licensure and Credentials.)
- **Application Fee: \$75** - (Note that fees must be in the form of a certified check or money order payable to “Commissioner of Education” or through a credit card if you apply online.)
- **Official college/university transcripts** - (submitted by the college directly to the Office of Licensure and Credentials or by the applicant in a sealed envelope.)
- **Complete an approved Early Childhood Education program culminating in student teaching**
- **Copies of out of state certificates** - (Note that certificates issued by cities do not fulfill this requirement.)
- **Original letter of experience** - (The original letters must be on school letterhead signed by an appropriate school district official documenting fulltime teaching experience. At a minimum the letter should include your dates of employment, teaching assignment and full or part-time status. If your teaching experience was part-time, the letter needs to include the hours per day, days per week and weeks per year that you were teaching.)